Student Handbook 2026



St Barnabas College

University of Divinity

St Barnabas College

Principal

The Rev'd Canon Dr Joan Riley

Location



Contact Details

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All care has been taken to ensure the information included in this prospectus is accurate and current, however, the University of Divinity website should be checked for confirmation. Changes and updates may be made without prior notice and will be made available on the St Barnabas College (SBC) website, and in any future publications.

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Welcome to St Barnabas College in 2026



Welcome to a new year of study at St Barnabas College. I hope you will find the College a great place to learn and grow in your academic life. Studying theology will bring joys and challenges and broaden your perspective on God, faith, and the world. At St Barnabas College you will find a welcoming community of students and staff, whether you choose to study in-person or online. We are an Anglican College of the University of Divinity, and we are made up of a mix of people from different backgrounds. Students are welcome from any or no church or religious background. We believe that theology is for everyone.

Our vision is that we are a community of inspired learners, equipped and enabled to serve God and the Church. We want you to be inspired as you learn, and when you graduate that you genuinely are equipped and enabled to serve God in the world. We value a principle of 'generous orthodoxy,' which is based in a traditional expression of Christian faith formed by the expansive generosity of the God of love. In an environment of generous orthodoxy students will experience the opportunity for respectful dialogue on deep and significant issues in the contemporary age.

The working life of St Barnabas College is formed by prayer and worship. Morning prayer happens daily in the chapel and a weekly Eucharist celebration nourishes our spirituality. We look for opportunities to share social activities and to be with each other informally. I hope as you join us this year that you will make new friends, reconnect with old friends, find ways to be together, even if you are studying remotely. Come in when you can and visit the library, meet for coffee in the nearby café, take every moment to enjoy your theology degree. These years will be some of the most formative in your life!

May you be blessed deeply as you join the St Barnabas College community.

Rev'd Dr Joan Riley
Principal

St Barnabas College – Vision and Mission

Vision

*St Barnabas College is a community of inspired leaders **equipped and enabled** to serve God and the Church.*

Mission

St Barnabas College will live its vision by:

1. *Striving for academic excellence*
2. *Creating opportunities for ministry training, personal growth, and professional development*
3. *Being a Community of Learning for the Whole People of God.*

Aligned with the mission are priority actions:

1. Striving for academic excellence
   - Appoint expert teaching staff and provide them with ongoing professional development
   - Benchmark teaching and delivery against the University, its colleges, and wider Australian higher education providers
   - Support a research active culture
   - Enable First Nations People access to theological education and support them to achieve
   - Provide an excellent in-person and online teaching and learning experience, and an encouraging community environment
   - Deliver up-to-date and situationally appropriate content and practice
2. Creating opportunities for ministry training, personal growth, and professional development
   - Reach outward to Anglican communities, learn from them, and respond to educational needs
   - Communicate and connect with church, schools, agencies and marginal ministry groups
   - Identify needs, develop, and equip local practitioners, and deliver professional development programs for the Diocese of Adelaide and Province of South Australia
   - Support the spiritual and pastoral care of students and staff
   - Actively promote vocations – lay and ordained
3. Being a Community of Learning for the Whole People of God
   - Welcome theological diversity through a principle of generous orthodoxy
   - Aim for inclusivity of gender and cultures
   - Foster an environment of active learning
   - Instil a joy of learning
   - Identify, design, and provide short non-tertiary accredited courses, seminars and workshops

About the College

St Barnabas College was established in 1880 in a beautiful bluestone building in the heart of picturesque North Adelaide by Bishop Augustus Short, the first Anglican bishop of Adelaide. The college is situated across the road from St Peter's Cathedral, adjacent to stunning parklands and Adelaide Oval. Historically, the college provided theological education primarily for those preparing for ordination in the Anglican Church. The site was closed in 1950 and the college reopened in 1965 at Belair in the Adelaide Hills as a residential college. St Barnabas College continued at Belair until 1997 when it was relocated into the Adelaide College of Divinity complex at Brooklyn Park in the western suburbs. At that stage the college ceased being residential and embraced opportunities for lay learning in the new ecumenical environment.

The college returned to its original and current site in North Adelaide in 2015.

Throughout its long history St Barnabas College has consistently delivered high quality undergraduate and postgraduate theological education, equipping clergy, laity, and ordination candidates for ministry in the church and for Christian life in the world. Although an Anglican college, St Barnabas continues to value and practice the ecumenical spirit gained from the era of partnership with the Adelaide College of Divinity. Teaching and learning experiences take in a diversity of theological perspectives which sit within a principle of 'generous orthodoxy.'

St Barnabas College is a function of the Anglican Diocese of Adelaide, serving the educational needs of the Diocese and the Province of South Australia.

The College is a member college of the University of Divinity and is accredited to deliver awards in Ministry and Theology and associated areas.

Undergraduate and Postgraduate courses include:

Undergraduate Courses **https://sbc.edu.au/study-with-us/undergraduate-awards/**

Undergraduate Certificate in Divinity

Diploma in Ministry

Diploma in Theology

Advanced Diploma in Theology and Ministry

Bachelor of Ministry

Bachelor of Theology

Post-Graduate Courses **https://sbc.edu.au/study-with-us/postgraduate-awards/**

Graduate Certificate in Divinity

Graduate Certificate in Research Methodologies

Graduate Certificate in Theology

Graduate Certificate in Leadership

Graduate Diploma in Divinity

Graduate Diploma in Pastoral and Spiritual Care

Graduate Diploma in Theology

Master of Divinity

Master of Pastoral and Spiritual Care

Master of Philosophy

Master of Theology

Master of Theological Studies

Doctor of Philosophy

Most of our students attend classes on site and have reported they find this a most valuable way of studying Theology, as the classes are stimulating places for learning, where discussion and the sharing of ideas are encouraged. The college has formed a vibrant learning community of enthusiastic teachers and highly engaged students who benefit greatly from an inclusive and supportive College culture.

Learning options are blended with students studying both in-person and online. Lectures are recorded and students can watch at a convenient time. Online forums generate an inclusive environment for all students.

College Staff

- Principal – The Rev'd Dr Joan Riley
- Academic Dean – Dr Damian Szepessy
- Librarian – Ms Katrina Dal Lago
- Academic Registrar and Administration Manager –
- Coordinator of Education Programs – Ms Caralyn Lammas
- Coordinator of Ministry Discernment and Formation – The Rev'd Jude Benton
- Director of Research and Missional Praxis – The Rev'd Dr Lyndon Shakespeare commencing (Jan 2027)
- Chaplain – The Ven Sam Goodes

Additionally, St Barnabas College engages sessional lecturers to deliver units across diverse fields, including Biblical Studies, Indigenous Studies, Liturgy and Worship, Anglican Studies, Pastoral Care, Mission, Church History, Homiletics, Ancient Languages, Systematic Theology. All lecturers are accredited with the University of Divinity and teach to the highest standards.

St Barnabas College operates as a Community of Learning for the Whole People of God. As such the College offers education programs which are non-accredited with the University and easily accessible for all people. In 2025 The Archbishop's Certificate for Ministry will focus on equipping laity for ministry in parishes. Community learning options include professional development programs for clergy and licensed lay people.

Spiritual Life on Campus

No theological college would be complete without a communal spiritual dimension. The college staff meets Monday, Wednesday & Thursday in the Chapel for Morning Prayer (9.15am), and on Tuesdays in the Dean's Chapel of St Peter's Cathedral.

Students are encouraged to attend Morning Prayer when they are able. A weekly Eucharist is held on Thursday mornings 8.30 – 9 am. Spiritual and pastoral support is available by making an appointment with The Ven Sam Goodes, College Chaplain who may be contacted at sgoodes@sbc.edu.au

SBC and the University of Divinity (UD)

Staff at St Barnabas College have the benefit of being part of a small community of educators who are fully accredited with a nationally and internationally recognised University. This Handbook provides important information about St Barnabas College and the wider learning and administrative procedures of the University of Divinity (UD).

The University of Divinity delivers education and research in Theology, Philosophy, and Spirituality and for over one hundred years has prepared its graduates for ministry, leadership and community service.

The University is regularly ranked by students as the top University in Australia for student satisfaction and learner engagement, reflecting the high quality of its curriculum and the dedication of staff to working with small classes. Based in Melbourne, the University operates across Australia and works in partnership with over thirty churches, religious orders and associated organisations in a unique ecumenical enterprise.

Students and staff join the University through one of its Colleges or Schools, each of which is a unique learning community. The Colleges are supported by a wide range of churches and religious orders that together resource the University as a whole.

SBC Principal Dates

Semester 1: 23 February to 13 June

February 23	Lectures commence
March 17	Census Date
March 30	Semester break
April 13	Classes resume
May 29	Classes end
July 10	Results published

Semester 2: 27 July to 30 October

July 27	Lectures commence
August 18	Census Date
September 21	Semester break
October 2	Classes resume
October 30	Classes end
11 December	Results published

A comprehensive list of Principal Dates for the academic year is located at:
https://divinity.edu.au/about/key-dates/

Administrative and Support Staff

To ensure staff are available it is advisable to make an appointment.

	**Dr Damian Szepessy** Academic Dean dszepessy@sbc.edu.au **Availability:** - Monday to Friday, 9:00am – 4:00pm Damian lectures in New Testament and oversees the academic programmes. He is one of the Course Coordinators and oversees study plans and enrolments.
	Registrar: Sarah Lawson registrar@sbc.edu.au **Availability:** - Monday to Friday, 9 am to 4.00pm The Registrar is responsible for all student records and provides administrative support to all aspects of the relationship between students, Colleges and the University.
	**Katrina Dal Lago** Librarian kdlago@sbc.edu.au **Availability:** - Monday to Thursday, 9:00am – 5:00pm Katrina is the SBC Librarian. Contact Katrina if you need help with on-site library facilities, the library catalogue, borrowing books, finding print or electronic resources, as well as queries about library membership and textbook acquisition.
	**Ms Caralyn Lammas** Coordinator of Education Programs educationprograms@sbc.edu.au **Availability:** - Monday to Friday, 9:00am – 4:00pm Caralyn is responsible for coordinating the educational needs of the Anglican community, and professional development programs identified through the Diocese of Adelaide's Ministry Wellbeing Program.

	**The Rev'd Dr Lyndon Shakespeare** (commencing January, 2027) Director of the Centre of Missional Research and Praxis lshakespeare@sbc.edu.au **Availability:** - To be advised
	**Rev Jude Benton** Coordinator of Ministry Discernment and Formation formation@sbc.edu.au **Availability:** - By appointment Jude supports students who feel called to ordination, from initial enquiry and through the formation and discernment process.
	**Dr Jenny Richards** SBC College First Responder and Senior Associate of the Centre for Missional Research & Praxis jrichards@sbc.edu.au Availability: - By appointment

St Barnabas College Site Information

Opening times

The College is open Monday to Friday each week. Academic staff can be contacted either by email, telephone or leaving a message with reception.

The Library is open Monday to Thursday from 9am to 5pm. Library staff are available in these hours to help staff and students with their questions and enquiries.

Security

Internal Security

The internal security gives access to staff offices and the Diocesan Office. Black keypads are on the wall near entry points into these spaces. Please note that sessional lecturers, students and Library users do not have direct access to staff offices for security reasons.

External Security

A key is required to lock and unlock both the glass and wooden doors at the front of the building. The doors are opened at 8.30 am each weekday. Between semesters the main doors to the building are locked at 5pm by administration staff of Synod Office. The cleaners will arm a monitored security system after they finish.

Parking

Parking is not available on site during the day. Metered parking spots are available in the surrounding streets, including a small number of unmetered car park spaces on the northern side of Pennington Terrace near King William Road.

During 'event parking' (associated with major events such as football and cricket matches, concerts, etc. at the Adelaide Oval), metered parking is restricted. Check the Adelaide Oval What's On events page for disruptions. Wilson's at Adelaide Oval offers discounted parking in the North Car Park on non-event days. For more information visit wilsonparking.com.au

First Aid

First aid kits are located in the kitchen and reception. If you or someone else needs first aid for minor injuries during the day, the first aid trained member of staff is Damian Szepessy. Marianne Gillard and Tracey Jolly are fully trained first aid staff of Synod Office – contact via Reception. After hours, there may be no trained first aid persons in attendance, in this instance please call an ambulance for serious matters.

Emergency Evacuation and Critical Incidents

If there is an emergency situation that requires evacuation of the building, you must leave immediately. The designated fire wardens will direct you to the assembly area, which is the Cathedral Lodge carpark on Pennington Terrace, or if that is not safe, in the parkland just across Pennington Terrace from the carpark entrance.

If a situation arises where Police need to be called urgently, alert Reception or another staff member.

Fire warden for St Barnabas is Damian Szepessy.

Please ensure that a critical incident report is provided as soon as possible after the incident has occurred. The report form can be downloaded from the staff page of the SBC website, or a hard copy can be accessed from the College Registrar. Completed forms should be submitted asap.

Reception, Messages

The Receptionist in the foyer acts for both the Synod Office and St Barnabas College. Reception operates Monday to Friday from 9am to 5pm. Please note that an electronic meeting and messaging facility, *Sine*, has been established at the main reception. You may still leave messages at Reception for SBC staff during office hours. To leave a phone message call 8305 9380.

WiFi

The St Barnabas WiFi can be accessed by staff and students. Instructions on how to do this are provided on the staff page of the SBC website, alternatively you may contact the Registrar.

Study Information

Course Structure

For general information on the various courses available at UD go to:
https://divinity.edu.au/courses

It is critical that you understand the structure of your award and plan your subject choices to meet the requirements. Those who are seeking ordination have specific subject requirements within the structure. These requirements may vary across Dioceses.

You are strongly advised to meet with the Academic Dean dszepessy@sbc.edu.au to establish a study plan that takes account of your requirements, your interests and availability of subjects. If you are in Discernment or Ministry Formation within the Diocese of Adelaide, you are required to meet regularly with the Formation and Discernment Coordinator, Rev Jude Benton, and occasionally with the Academic Dean about your study program.

Graduate Attributes

The University of Divinity approved five Graduate Attributes in 2012 and these continue to provide strong guidance. The Attributes shape all the University's courses of study with each course and unit of study aligning its Learning Outcomes with the Graduate Attributes. These Attributes establish the University's aspirations for all its graduates.

- **Learn -** Graduates are equipped for critical study, especially of Christian texts and traditions
- **Articulate -** Graduates articulate theological insight and reflection
- **Communicate -**Graduates communicate informed views through structured argument
- **Engage -** Graduates engage with diverse views, contexts and traditions
- **Serve -**Graduates are prepared for the service of others

Opportunities to develop these attributes will be provided throughout your studies at UD in line with our commitment to our students.

Unit Outlines

Unit outlines for each unit are available on ARK for you to access 2 weeks prior to the commencement of each session.

Unit Outlines are important documents because they identify the formal requirements in the subject. It provides the details about the unit, its learning outcomes, assessment items, contact details for staff etc.

Textbooks

Students will need to purchase textbooks from local bookshops or online book sellers. As textbooks listed within the unit outlines have considerable use during the semester, they will need to be purchased. Textbooks can be purchased locally from Koorong. However, they may not be in stock and will need to be ordered in advance. Booko is a very useful website which provides comparative pricing across a range of online book sellers. Please enquire early to ensure availability.

St Barnabas College Library may hold one or two print copies of unit textbooks if they are not available in eBook format. Texts are placed on Reserve (library use only), or 7-day loan subject to lecturer requests. The library's preference is to purchase electronic copies of textbooks if available. To check eBook availability, search the University of Divinity's Library Hub https://library.divinity.edu.au/.

Library Services

St Barnabas College (SBC) Library

For all library related questions, including using the University of Divinity Library Hub, contact the Librarian, Katrina Dal Lago.

The photocopier in the library has copying and scanning options available. Charges apply for copying. Payment is by cash only, place any money in the red tin located next to the copier.

WiFi is also available in the library. Contact the Librarian to obtain the WiFi login details.

Print Resources

Search the University of Divinity Library Hub https://library.divinity.edu.au/ to find print books which are in the St Barnabas College Library.
The Library Hub Guide is a useful first step in learning how to use the Catalogue.
https://library.divinity.edu.au/library-hub-guide.html

Your Library Account

A borrowing account is created for all students upon enrolling in a University of Divinity degree program upon enrolment.

To find out more about what you can borrow, managing your library loans and signing into your library account, visit our About page
https://sbc.edu.au/for-students/library/#resources

Electronic Resources

UD subscribes to a wide range of electronic resources for the purposes of study and research. A current ARK login is required to access all online resources from home. For further information visit https://divinity.libguides.com/guide/logging-in

Use the Library Hub catalogue to begin your search and a full list of electronic databases can be found on the A-Z Databases guide.
https://divinity.libguides.com/az/databases

Borrowing from other libraries

If the SBC library does not have a specific item, students can obtain items from other local UD participating libraries. First check UD Library Hub to see if the item is available electronically.

To borrow from other UD partner college libraries, you will need your University of Divinity ID card. To obtain a University of Divinity student card, send a request with a JPEG passport style photograph to admin@sbc.edu.au For more information about UD libraries St Barnabas College staff and students can borrow from the Adelaide Theological Library at Brooklyn Park and LOHE, the Australian Lutheran College library located in Adelaide.

The Australian Lutheran College Library, formerly the LOHE Memorial Library, is now located at 22 Pulteney Street, Adelaide. To borrow, you will need to fill in a registration form.

The Adelaide Theological Library is at the Uniting College for Leadership and Theology campus, Brooklyn Park. Search Library Hub for ATL library resources.

ARK

ARK is UD's online learning environment. It is the location of learning resources, facilities for interaction and other learning opportunities in the online environment. All students need to learn how to use ARK. ARK support is helpful in providing the information and guidance that you may be looking for to function and learn effectively within the University's online environment: https://support.divinity.edu.au/students/

Overseas Students

The College acknowledges that for international students undertaking study here can be both an adventure and an overwhelming and sometimes stressful experience. To help international students settle in and adjust to life and study in Australia, a Guide for International Students, that provides some handy tips and advice, has been prepared and is available on our website at www.sbc.edu.au

The International Student Support Officer is Ms Deborah Jeanes: djeanes@adam.com.au

Personal or Study Support

Should you experience academic or personal difficulties, contact Dr Damian Szepessy, Academic Dean at dszepessy@sbc.edu.au or by phoning 8305 9317.

Damian can assist with your study planning and progress, and with the administration of your study (including ARK and IT matters). Issues about content and specific assignments in your subjects should be directed to the relevant subject lecturer.

Students experiencing language/learning difficulties can receive academic support. This usually in the form of tuition by a support officer. To access a tutor, please contact the Academic Dean at dszpessy@sbc.edu.au

The College Chaplain, The Ven Sam Goodes is also available to speak with students about pastoral or spiritual matters: sgoodes@sbc.edu.au

Assignment Submission

Assessment is a crucial quality measure in higher education, a key motivation for student learning, and an important part of curriculum and learning task development. Information on this page is a summary of a selection of University policies relevant to assessment.

All students should consult the full suite of University Policies and Procedures prior to commencing your course of study. University Policies and forms directly relevant to assessment are linked at the end of the page.

St Barnabas College uses the electronic submission of assignments via ARK. All subjects will use the system (except for Greek or Hebrew). Students are therefore required to submit using ARK. Assignments will be returned to you through ARK.

Your 'Due Date' and time is to be understood as 11:59pm on the day your assignment is due.

UD requires lecturers to mark and return assignments in a timely manner (maximum 3 weeks after the due date), provide adequate feedback, and a grade and a mark.

Extensions and Special Provisions

It is expected that students studying at a tertiary level will be able to manage their time and workload to complete tasks by the assigned due dates. However, there are provisions for extensions when unforeseen circumstances apply. Unforeseen circumstances include (but are not limited to):

- Serious illness or injury
- Pregnancy or childbirth
- Serious illness or bereavement of an immediate family member
- Traumatic experiences
- Serious upheaval or a disaster
- Legal responsibilities, such as jury service
- Military service or emergency services responsibilities
- Unusually restricting employment commitments, such as being sent overseas

These provisions are outlined in the University's Assessment Policy.

Students requiring an extension during the semester, before the assessment due date, should apply for a Lecturer's Extension.

Students requiring an extension beyond the end of the exam period will need to apply for a Dean's Extension.

Grades

You will receive both a grade and a mark on assessments.

Grades are based on weighted assessment tasks which are awarded a whole percentage point from 0 to 100. These are based on grade descriptors to the following bands:

- High Distinction (HD) = 85–100
- Distinction (D) = 75–84
- Credit (C) = 65–74
- Pass (P) = 50–64
- Fail (F) = 0–49

For more information about grade descriptors, refer to the Assessment Policy (Schedule B).

Students who wish to request a review of the final grade awarded in a subject should consult with their lecturer in the first instance. Grounds for review can be found in UD's Assessment Policy §15.

Grades are confidential and are only disclosed by the lecturer to the student.

The University's Student Information Management System, Paradigm, allows students to check your enrolment information and access your results online. Check the key dates to see when results will be released.

- Go to Paradigm
- Log-in using your student username and password
- Click 'Units' in the menu on the left-hand side of the screen

The screen will display the units in which you are enrolled for this course. The overall grade you have received for the unit is listed under the 'Grades' column.

Late Penalties

Work handed in after assigned due dates will receive a penalty as per the University of Divinity's Assessment Policy. Penalties are applied on the following basis:

- Up to 24 hours late: at lecturer's discretion
- Over 1 day and up to 1 week late: 10%
- Over 1 week and up to 2 weeks late: 20%
- Over 2 weeks and up to 3 weeks late: 30%
- Over 3 week and up to 4 weeks late: 40%

Referencing

Learning how to use and reference the work of others is an important part of learning to study at university level. Knowing how ideas have developed over time, the main contributors, significant texts and electronic resources are major aspects of higher education learning.

Assignments should be written and referenced according to the UD Style Guide.

Citation tools are available to help manage and organise your research sources. For more information on tools recommended by the University of Divinity, visit https://library.divinity.edu.au/styleguide-citation-tools.html

AI Guidelines for assessment

St Barnabas College (SBC) recognises the inclusion of Generative Artificial Intelligence (AI) in tertiary education. We acknowledge that this technology has the potential to aid and improve teaching, learning, and research. The responsible use of AI can help SBC to enable and enhance its mission to train and equip individuals for ministry.

If a student decides to use AI as an aid for their learning, the most relevant tool provided by SBC is Microsoft Copilot. Students who wish to use Microsoft Copilot may do so by contacting SBC's Registrar (registrar@sbc.edu.au) to request access to the College's Microsoft 365. Students have the right to choose not to use AI. If a student decides not to use AI, they will not be penalised.

- For students who require help with proofreading and essay structure, the use of AI for spelling and grammar checks is encouraged. The recommended prompt in Copilot is: "Spelling and grammar check only," followed by pasting the section of text to be checked. Because all essays and assignment activities are to be a student's own work, asking AI to paraphrase or make the writing sound more academic is not encouraged or approved.
- With the knowledge and/or advice of the unit lecturer, students may use AI to structure an essay or assignment activity. The recommended prompt is: "Suggest an outline or structure for [enter essay/assignment activity topic]."
- AI may be used for brainstorming. The recommended prompt is: "Brainstorm ideas for [enter topic]." Though feedback on an assessment activity can be provided by AI, it is highly recommended that feedback on any essay or assignment activity is sought from the unit lecturer before final submission.
- AI can be used to look up resources for further investigation on a topic. The recommended prompts: "Provide a list of high-quality resources including academic articles, books, websites on [insert topic] or "I'm exploring the topic of [insert topic here]"
- Translate biblical or other languages. Students will need to put into Copilot "translate", then paste a text into Copilot.
- Organising a correct bibliography for Chicago Style Manual 17th Edition.
- The final copy for submission of any assignment is the responsibility of the student. An essay or assignment activity, including comments in footnotes, may not be solely produced by any AI tool and is treated as a breach of academic integrity.
- Acknowledgement of the use of AI is required. Students must articulate their use of AI to the unit lecturer by providing the reasons for its use. A form is provided to students, which must be completed in the relevant sections and submitted to

the unit lecturer with each assignment or assessment activity that is completed by using AI.

- To correctly reference AI, see the Chicago Style Manual.

Academic Misconduct

Academic misconduct (including plagiarism) is a very significant issue in universities. Ignorance is no defence and the penalties can be very severe. The UD Code of Conduct and its policies provide definitions, procedures and penalties and you need to be familiar with these to ensure you do not transgress.

The UD Academic Integrity Policy identifies several kinds of academic misconduct, including:

- Plagiarism--using another person's words, ideas or other work without appropriate acknowledgment.
- Cheating—copying, falsifying data, etc.
- Collusion—unauthorised collaboration on assessment
- Misuse of generative artificial intelligence – see academic integrity policy

All scholarly and professional work involves researching, understanding and building on the work of others. These sources must be expressed in particular ways and acknowledged through specific forms of referencing. Academic work which does not do this is known as plagiarism and is contrary to the values of academic integrity and honesty.

Instances of plagiarism by St Barnabas students undermine the reputation of the University of Divinity and St Barnabas College and diminish the value of academic awards for all graduates of the College.

Learning how to use the ideas of others in your assignments is one of the skills you need to develop as you study. This takes time and effort and you are advised to use the resources on referencing and plagiarism provided by UD.

Copyright

In Australia, the works of others is automatically protected by copyright. Under the Fair Dealing provisions of the Copyright Act, you can copy a reasonable portion for the purposes of research or study.

Limits

The Fair Dealing copying limits are generally:

- 1 chapter or up to 10% of the pages in a book containing 10 or more pages.
- 10% of the words in an unpaged work (i.e. eBooks or websites)
- One article in a journal issue, or more if the articles are on the same subject
- 15 pages of a literary or dramatic work in an anthology.

eBooks and Journal articles

The University of Divinity provides access to electronic books and journals for education and research use. Many of these resources are licensed, and access is restricted to University of Divinity staff and students. You can copy, print, or download electronic resources for your private research or study, and they cannot be re-distributed.

Open Access (OA)

Open Access describes is a form of publishing which aims to make research publications such as journal articles and books freely available online.

While there are different models of open access, fully open access research can be accessed, read, downloaded, or shared. To find out more about open access resources visit https://divinity.libguides.com/open-access

Appeals and Complaints

All members of the University, including students and academic staff, must abide by the University of Divinity's Code of Conduct. Included in the Code is the assurance that members of the University and those seeking admission to the University have a right to seek a review of, or to appeal, a decision made by an officer of the University, and to make a complaint if they believe in good faith that a breach of the Code of Conduct may have occurred.

The Appeals Policy details the processes for appealing a decision made by the University.

The Complaints Policy details the processes where a member of the University is alleged to be in breach of the Code of Conduct, the Conduct and Misconduct Policy, or associated policies.

Scholarships, Awards and Prizes

UD Scholarships

For information about the full range of scholarships available to University of Divinity students please visit the Scholarships webpage.

St Barnabas Academic Prizes

The following prizes are available and awarded annually:

Albert Reginald Thrush Prize for Theological Studies
Anglicare SA Prize for Ministry
St Barnabas Prize for Academic Excellence (Postgraduate)
St Barnabas Prize for Academic Excellence (Undergraduate)
St Peter's Cathedral Prize for Best Commencing Student
St Peter's College Prize for Year 12 Theology

St Barnabas academic awards are presented at the University of Divinity Adelaide Graduation ceremony.

Administration

Paradigm

Paradigm EMS (Educational Management System) is the site where you can view your enrolment details and access results. The login details are the same for your logins to Paradigm and Library Hub.

Maintaining your Personal Details

It is the responsibility of all students to maintain their personal details on their student record. These may include contact address (including out of session and mailing addresses), telephone number, family name, etc. You can change your personal details by contacting either the Academic Dean or Academic Registrar.

Student Card

Commencing students can choose to have a student card issued after accepting their offer of admission. Those students who meet the criteria for full-time can also receive a student concession card. If you think you may be eligible for a concession card or travel concession card, please contact the Academic Dean at dszepessy@sbc.edu.au

Enrolment

To enrol in units please contact either the Academic Dean or Academic Registrar to complete the appropriate form. Students should refer to their study plans for unit enrolment. Please check your enrolment to make sure it is correct. (The Academic Dean will also check before each semester starts).

The deadline for adding subjects to your enrolment is the Friday of the first week of session. Subjects can be deleted from your enrolment up until FEE-HELP Census Date without penalty.

Fees

FEE-HELP

The Australian Government provides loans to students who meet certain citizenship/residency requirements. FEE-HELP is a loan from the Australian Government to pay all or part of your fees when you study a higher education course at an approved higher education provider. See Study Assist FEE HELP for details.

Upfront

Students who chose to pay the tuition fees upfront must pay the full tuition fees prior to the commencement of a unit of study. Contact the Registrar to arrange for the fees to be paid.

Policy Framework

Inclusive language

Faculty, staff and students are required to use inclusive language in all administrative and academic activities.

For chapel and other services, the College requires the use of the New Revised Standard Version Bible, an inclusive language version. This is also required as the main English version for all subjects, although it is recognised that other versions will be used as reference and source documents.

It is SBC policy that all assignments use inclusive language.

Equal Opportunity

St Barnabas and UD are committed to achieving equality of opportunity in education and employment and to ensuring that staff and students are not subject to discrimination on the grounds of sex, sexuality, marital status, pregnancy, race, disability, age, political or religious beliefs.

Student Support in the Event of Misconduct and Sexual Assault and Sexual Harassment (SASH)

The College and University of Divinity hold safety from harm as a high priority, and there is a zero tolerance for any harassment or assault. All College staff and lecturers hold a Safe Ministry Clearance from the Diocese of Adelaide. The National Higher Education Code for the Prevention and Response to Gender-based Violence is in effect from January 2026 and the College and University subscribe to its conditions.

SASH training is provided to all faculty, staff and students to ensure safe practices and to keep our campuses free from harassment and assault of any kind. If a student experiences any kind of misconduct or sexual assault or harassment by a member of staff, lecturer, or other student they may contact the College First Responder, Dr Jenny Richards: jrichards@sbc.edu.au

Survivors' Advocate

Sharon Lockwood is the independent Survivors' Advocate and supports those who are survivors of abuse in a church setting.
Email: survivoradvocate@adelaideanglicans.com
Further Information: https://adelaideanglicans.com/support-help/

Additionally, all students have access to the National Student Ombudsman: https://www.nso.gov.au/ (Ph 1300 395 775).

Academic Policies and Regulations

University study requires all students to take responsibility for their learning. Within the University context there are many policies, and you should become familiar with them, particularly those that impact directly on your study.

Some important policies:

- Academic Documents Policy
- Academic Integrity Policy *and* Academic Integrity Reporting Form
- Appeals Policy
- Assessment Policy
- Awards and Prizes Policy
- Complaints Policy
- Conduct and Misconduct Policy
- Credit Policy
- Fees Policy
- Gender-Based Violence Prevention and Response Policy
- Governance Policy
- Information Technology Access and Use Policy
- Safeguarding Policy
- Support for Students Policy
- Student Unit Evaluation Policy
- Whistleblower Policy

Important Website Addresses

St Barnabas College

For Students: https://sbc.edu.au/for-students/

Library: https://sbc.edu.au/for-students/library/

University of Divinity

Orientation Guide: https://support.divinity.edu.au/student-docs/orientation/

Student Support Hub: https://support.divinity.edu.au/students/

Password and Login Guide: https://support.divinity.edu.au/getting-started/login-guide/

University Policies: https://divinity.edu.au/about/governance/policies-and-procedures/

University of Divinity – Current Students: https://divinity.edu.au/study/current-students/

UD Library: https://library.divinity.edu.au/

ARK Learning Platform: https://ark.divinity.edu.au/

Paradigm: https://uod.edu.net.au/php/index.php

University Policies: https://divinity.edu.au/about/governance/policies-and-procedures/